

IV. Administrative Report.

A. Financial Reports.

Don added that the May financial reports have been added to the packets that were brought as the May reports were not ready at the time the agenda packets were emailed. He noted that we have expended 97% of our state funds and 75% of our seatbelt funds as of the end of May. We have managed to receive 79% of the projected funds we would raise on our own for the fiscal year 2014. The seatbelt fund history shows that those funds are down from what the state projected we would receive. We do have 3 months still to go and there is a *Click it or Ticket* campaign beginning soon.

Motion: Harms

Seconded: Ward

“To approve the financials for April and May” **MOTION CARRIED**

B. Approve the April and May warrants.

Motion: Walter

Seconded: Bauer

“To approve the April and May warrants.” **MOTION CARRIED**

C. MOU for Program Medical Director Approval

Hauge reminded the board that Dr. Laudon came on board in January with the retirement of Dr. Hankins. We only signed a six month MOU with Dr. Laudon as we typically do so according to the fiscal year. Don shared with the board what a great job Dr. Laudon is doing. He stays in contact with the office, stops in, and calls. He is very proactive in his role as medical director. We ask that the board approve his MOU for the next fiscal year starting July 1. Chairman Johnson noted that the agreement can be terminated without cause by either party with a written 60 day notice.

Motion: Harms

Seconded: Gabrielson

“To reapprove the MOU of Dr. Dennis Laudon as program medical director.”
MOTION CARRIED

D. MOU with Olmsted County Finance Approval

Don included an email in the agenda packet from John Becker that lists the county’s fees for payroll, etc. The county takes in our monies from the state and puts it in our reserve funds and will transfer it to checking when we request it. They also handle our payroll and W2’s for the office staff. The fee for services from Olmsted County for FY 2014 was \$3,920.00. The Fee for FY 2015 sent by Jon Becker of Olmsted Financial Services will be \$3,885.00 which is a reduction from the previous year.

Motion: Ward

Seconded: Walter

“To approve the MOU for Olmsted County to provide financial services” **MOTION CARRIED**

V. **Regional Program Update**

A. **2014 Conference Update** **(Due to a lack of a quorum, meeting began with this update)*

Hauge gave the final report on the 2014 conference. He reported that our numbers were slightly down this year with Friday's attendance at 242 and Saturday's at 240. Last year our attendance was in the 250 range on both days. We were also down on vendors, but we had increased the price a little bit, so we didn't get hurt as far as money goes. The big savings was in the caterer. Canadian Honker was willing to work with us. Our previous caterer began to include a gratuity in their final bill. We try to work with him on reducing it, but he kept including it. Otherwise, some of our costs were up, but we were still able to make some money on this year's conference. We were able to accept credit cards for registrations both before and at the conference. We will no longer accept checks from individuals as we did receive a bad check this year. We are struggling to get the check paid. Services can still send in checks for their departments. It was a successful conference and we have already begun to work on the 2015 conference. We are little unsure on how things will go with the Mayo Civic center as they received their money and will be under renovations at that time. But, they have assured us they will work with us to reduce any inconveniences.

B. **Fall Workshop Update**

Don reminded the board about our Fall workshop last year on pediatrics, and noted that we will be holding a workshop again this year covering farm accidents. He said that we do get a lot of interest in farm safety and accident training. The workshop will be held September 13, 2014. We are working with the National Education Center for Agricultural Safety and Farm Bureau. Not the insurance agency, but the extension office. The day will consist of 3 hours class time, covering many of the injuries that can occur in the agricultural industry. The afternoon will be 4 hours of hands-on training. We are still looking for a location to hold the workshop and an implement dealer to get equipment from. We want to do a tractor roll-over with a mannequin inside, so the rescuers will learn better how to extricate patients. We will also be working with combines and augers, being entrapped in a corn head, etc. They also do grain bin rescue and manure pit rescue. As I polled our committee, we don't remember having a manure pit accident for a number of years and felt it would be worth the hassle of working with it. Once we get all the logistics down, we will send out the flyers. With the workshop being held just before the harvest, we think the timing will work out well. We are hoping to keep our costs down. Farm Bureau has grants and we will apply for those grants, but we won't know until September 1 if we get the grant.

C. **Minnesota Mission: Lifeline Update**

Hauge shared an update on this program. In April I mentioned that we were getting close and the applications went out May 5th to the providers in our region and South Central region. The application period from was May 5th to the end of May. Don handed out a document showing the services in our region that applied. We had 18 in our region apply. This is the grant that allows these providers to do a 12 lead EKG with transmission to the hospital. The applications have now been sent to a committee of 30 people for blind scoring. They score on geographics, number of calls and types of calls. Other factors include the equipment they may already have. Perhaps they only need an upgrade to their equipment and won't be the full amount the grant. It will take about

a month for the scoring process and the beginning of July we will find out who gets the grants. The education will begin probably in August. This is a 3 year grant and will get the equipment and education this year. They will continue to get education for the following 2 years. We also recently learned that the same foundation that is offering this grant will possibly be offering a grant for the Lucas mechanical CPR device.

D. Legislative Funding Activity

With the end of the legislative session, one of the good things that came out of this was the volunteer tax exemption pilot. Commissioner Belshan had asked that a letter be sent asking that all of our counties be included in the pilot. Don reported he was did not send the letter, but did speak to our legislative consultant who said the counties have already been chosen for the pilot project. He said he could request that all our counties be put in, but it won't happen. Don directed the board to a hand out in the packet showing that 3 counties in our region were included in the project. We have Fillmore, Freeborn, and Houston counties in our region that will be included in this project. There are 14 counties in this project with approximately 5000 volunteers. The fiscal note to this each year will be 3.23 million dollars. Each one of the volunteers will get a \$500.00 check each year. This is a 3 year project to see if it will improve recruitment and retention in the counties included in the project.

Hauge also updated on the No Liens No Fault insurance issue. Attorneys were putting liens on the \$20,000.00 personal injury money. So that when bills came in, that money was protected for the attorneys. This new law does not allow attorneys to place liens on those dollars anymore.

Don also shared they have changed the taxing district amounts for EMS. In other legislative issue, we continue to look for a new home outside of the EMSRB for our grants. We have been advised that we cannot be under the EMSRB as licensing agency cannot administer grant contracts. We have to move, we just don't know when and where. The best place for us may be the department of Rural Health. Another agency is the department of Public Safety. Don will keep this board informed as this moves forward.

E. Equipment Grant Update

Don pointed the board to the hand out regarding the equipment grant. This was open to any ambulance or first responder service in our region. They could get up to \$2,000.00 for any EMS related equipment, but they must pay 25% of the total cost and the Regional Program will reimburse them up to the \$2000 after the 25%. We had 44 services that applied and were able to fund 26 of those requests. Other requests had to be denied due to the amount of funding available for this fiscal year. Don shared an email of thanks from one of the directors in the region who greatly appreciate the monies they can receive with this grant.

F. Disaster Trailers Equipment Update

Don updated the board on the status of the disaster trailers. We have 5 in our region and have been in service for about 8 or 9 years. We check the equipment every year for

integrity and expiration dates. We did find some items that needed to be replaced. The EMS Sub Committee was informed that the Disaster Healthcare Coalition has up to \$7,500.00 available to replace those outdated items in the disaster trailers. The committee also decided to replace the tires on 4 of the trailers as well as the batteries that operate the braking system on the trailers and add a spare tire to each trailer as well if funding was available. The trailer in Owatonna is stored in-doors and their tires are not worn but will receive the new battery. After replacing the items that needed to be replaced we would still have enough money left over to add two tents and a couple of tables. Don is in the process of getting bids on the equipment needed for this project.

G. Training Program/Consortium Update

Cathy updated the board on her plans to be ready for the rush of EMR recertification and the unique circumstance in Freeborn County which has 13 First Responder Services. She shared her idea for prescheduling both CPR and EMR classes in that area as a cost effective tool and to reduce burn out on the few instructors we have in that area. She also shared that she has scheduled an instructor update for the instructors who teach for the consortium. Cathy is in the process of updating the education modules and will be adding a few new modules as well. She let the board now of the upcoming retirement of Dr. Gary Lamson. Dr. Lamson has been a medical director for the consortium for about 13 years. Cathy let the board now she has been working with an ambulance service who has been struggling to meet EMSRB requirements. Don and Cathy will be meeting with the director and board members to do a presentation on the consortium. She also shared there is a group of first responders who have had a lapse in their certification and she is working with them for a solution to bring their certification to a current status. Cathy told the board about a workshop she attended in the cities on CISM. She told the board the speakers at the workshop were folks who oversaw the CISM for the Sandy Hook tragedy as well as 9-11. She said she came away with a realization that we don't train enough with our current CISM members to handle a large scale event. She will be contacting the program clinician and together, they will develop a training program to better prepare our own facilitators. Cathy finished up by telling the board about a CPR save recognition program they now have that offers a pin and certificate to recognize folks who played a role in the survival of a victim of sudden cardiac arrest.

VI. Other Business / Open Discussion

VII. Next meeting will be September 11, 2014.

VIII. Meeting Adjourned

Motion: Gabrielson

Seconded: Harms

"Motion to adjourn" **MOTION CARRIED**

Approved by:

Douglas Johnson, Chair
EMS Joint Powers Board

Attested by:

Don Hauge
Executive Director