



**V. Administrative Report.**

**A. Financial Reports.**

Hauge presented the financial reports to the board and noted that as of the end of January we have expended 75% of our state funds and 28% of our Seat Belt funds. This is based on one year or half of the two year budget. We have raised 21% of the EMS funds that we normally raise. With conference registrations and Consortium membership fees still to come in, that percentage will increase over the next couple of months. The Seat Belt funding history shows that we have received about 45% of the projected amount for FY 2014.

Motion: Gabrielson

Seconded: Walter

“To approve the financials” **MOTION CARRIED**

**B. Approve the January warrants.**

Motion: Brown

Seconded: Amunrud

“To approve the January warrants.” **MOTION CARRIED**

**C. Write off outstanding invoices/checks**

Hauge shared there are no checks outstanding and only one invoice that remains unpaid. He noted that it was part of a TNCC course with a nurse who had registered late and it was later found that she had previously registered and paid for a different Mayo course and was not able to attend it and got into our instead. Hauge felt that with all that Mayo has done for us it may not be worth it to keep pursuing an invoice for \$110.00.

Motion: Gabrielson

Seconded: Harms

“To write off outstanding invoice to Mayo Clinic” **MOTION CARRIED**

**D. Designation of Bank**

Hauge reminded the board this is the time of year we vote to designate a bank. He recommends we continue to use Wells Fargo as the designated bank for the SE MN EMS Regional Program account for 2014.

Motion: Harms

Seconded: Brown

“To approve Wells Fargo Bank for the SE MN EMS accounts” **MOTION CARRIED**

**E. Recognition Policy Approval**

Hauge reminded the board of the finding during the audit of using public dollars for Linda’s retirement party. Initially it was thought we couldn’t have a policy regarding such use, but Karla Blahnik did find that we fall under a County and can have a policy. Don drafted a policy based on Olmsted County’s recognition policy. He also noted he would like to add one change from what he presented and that is to change the language in the bullet point to read “up to \$50.00”. Hauge also asked that the board make it retroactive to July 1, 2013.

Motion: Gabrielson

Seconded: Harms

“To approve the Recognition Policy with the recommended change in language and make it retroactive to July 1, 2013” **MOTION CARRIED**

Chairman Johnson entertained a motion to have staff investigate options for equivalent designations to a service of recipient’s choice.

Motion: Ward

Seconded: Brown

“To investigate possible options for equivalent recognitions” **MOTION CARRIED**

## VI. **Regional Program Update**

### A. 2014 Conference Update

The conference preparations are well underway and registrations are starting to come in. February 21<sup>st</sup> is the deadline for our early bird discount. We have had some using the online registration paying with a credit card. The conference is March 14 and 15 and invited all the board members to come by and see what goes on at the conference. Dan Belshan asked if we had contacted the company with the grain bin rescue tube. Don said he has tried, but has not heard back yet.

### B. Hidden Valley EMS Award

Don shared the story of a small first responder service in Winona County who won an ambulance. For the last 4 years, MAA and Everest Ambulance have given away a used ambulance and other companies will donate items to fill the ambulance with. You must be a member of MAA and write an essay. This little service has a total annual income of \$1000.00 which is to cover all their expenses. The majority of the crewmembers traveled to Duluth to receive the ambulance. This group was very appreciative as the truck they were currently using often has to be towed or pushed back from responses.

### C. Legislative Funding Activity

Don reported on the meeting with MAA and the legislative consultant yesterday about House file 1967 which is a trauma and EMS readiness funding assessment. This is an attempt to get trauma money for the Level 1 hospitals by putting a \$10.00 surcharge on car insurance policies. There will be some money handed out to the ambulances services on a grant basis and dependent upon the number of trauma calls they had. It’s one effort to get additional funding and Don will keep this board informed. Following much discussion on the possible ramifications to the Seat Belt dollars, and statistics that show approximately 30% of drivers are uninsured, it was suggested the surcharge be applied to registration tabs instead of auto insurance. Chairman Johnson thought this suggestion should be feedback back to Buck McAlpin.

D. Regional Grant Application

Hauge updated the board on our regional grant administration. The EMSRB runs our grants and there is a legislator who is pushing to change the EMSRB to get them back to only duties related to regulation and inspection. The EMSRB board has mentioned getting rid of the regional program grants and the CALS (comprehensive advanced life support) by moving them out of the EMSRB. We continue to look for other options before the EMSRB says they will no longer administer our grants. One option that has been discussed is the Department of Rural Health. Hauge will keep this board informed as decisions are made.

E. Training Program/Consortium Update

Anderson reported the training program is doing well and an EMR Initial Class will be starting next week in Freeborn County. She noted this is the first class to be taught using the new curriculum for EMR's. Mower County has also asked for another CPR/ First Aid class for 30 of their deputies. Anderson reported that with the new uniform expiration date for EMR's in October, we are not seeing the number of recert classes in the last winter/early spring as in the past. Anderson then gave a brief update to the board on the Consortium. She reported about some exciting things coming up for the Consortium in 2014 including the possibility of an electronic version of the protocols and guidelines in an "app" format.

**VII. Value of a Volunteer and Lucas Device Presentation:**

Ryan Throckmorton shared with the board his presentation on the Value of a Volunteer. Ryan's presentation shows what real dollars it would cost cities and townships if their communities didn't have volunteers staffing their ambulances. He also showed a presentation on their newly acquired Lucas 2 mechanical CPR device.

**VIII. Other Business / Open Discussion**

**IX. Next meeting will be April 10, 2014.**

**X. Meeting Adjourned**

Motion: Harms

Seconded: Gabrielson

"Motion to adjourn" **MOTION CARRIED**

Approved by:

Attested by:

Douglas Johnson, Chair  
EMS Joint Powers Board

Don Hauge  
Executive Director